

31 JUL 1984

MEMORANDUM FOR: Chief, Information and Management Staff, OL

STAT FROM:

[REDACTED]
Chief, Headquarters Operations, Maintenance
and Engineering Division, OL

SUBJECT: President's Private Sector Survey on Cost
Control (Grace Commission)

REFERENCE: A. Memo for C/I&MSS/OL to C/HOME/OL, dated
18 June 1984, Same Subject (OL 4118-84)
B. Memo for D/L from DDA, dated 19 Jan 1984,
Same Subject (DDA 84-0195)

1. In compliance with your request made in reference A the following is a progress report on implementation of recommendations made in the Grace Commission Report:

PROP 6-1: A comprehensive maintenance productivity program should be introduced.

Comment:

The Agency reached agreement with the General Services Administration on 6 February 1984 to take over maintenance and operation (M&O) of our Headquarters Building beginning in FY1985. A contract was subsequently signed with an M&O contractor to assume this comprehensive responsibility. The contractor will commence operations 1 October 1984.

PROP 6-2: Central responsibility should be established within each Agency.

Comment:

. . . ., and the Headquarters and Washington Metropolitan Area offices are the responsibility of the Headquarters Operations, Maintenance and Engineering Division (HOME). Organizational changes have been implemented which consolidates

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all logistic support for the Headquarters Building in one
multi-disciplinary division located at the Headquarters
Building.

2. If you have any question regarding this update, please
contact on extension

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